

*State of Alabama***December 2009 Monthly Update Form****Data reporting range: 2/18/2009 to 12/31/2009 11:59:59 PM**

Agency/Institution: Economic Community Affairs, Department (ADECA)

Date of Submission: 01/13/2010

The amounts entered below should represent cumulative totals for the life of the Recover Act program/grant.

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| Grant Name | Workforce Investment Act - Adult |
| Section 1512 Reporting? | Yes |
| CFDA Number | 17.258 |
| Grant Description | <p>The purpose of the program is to improve the quality of the workforce, reduce welfare dependency and enhance the productivity and competitiveness of the state's economy by providing workforce investment activities that increase employment, retention and earnings of participants, and increase occupational skill attainment by the participants.</p> <p>American Recovery and Reinvestment Act (ARRA) of 2009 funds provide benefits to adults on many different levels.</p> <p>The Alabama Workforce Investment Area (AWIA) Activities include: on-the-job training (OJT) activities; Individual Training Account (ITA) scholarships to attend occupational skills training of twelve months or less; and "stand-alone" occupational skills training programs operated by entities on the Alabama Eligible Training Provider list. The "stand- alone" training programs were competitively procured via RFP process.</p> <p>ARRA funds have enabled Mobile Works to extend commitments to a limited number of local industries including one</p> |
| Application Status | Approved |
| Recipient Type | Prime Recipient |
| Prime Recipient | |
| Delegated/Non-delegated | N/A |
| Application Date | 2/18/2009 |
| Award Date | 3/14/2009 |
| Expenditures Status | Funds Currently Expended |
| Actual # of Jobs Created/Retained | 5.62 FTE |
| Types of Actual Jobs Created/Retained | FTE reflects direct hours charged by WIA staff for the quarter 10/1/09-12/31/09. |
| ARRA Funds Awarded* | \$5,103,029 |
| ARRA Funds Received** | \$2,420,762 |
| ARRA Funds Expended*** | \$2,399,483 |
| Performance Metric 1 (if applicable) | 1)Entered Employment Rate* 2)Employment Retention Rate* |
| Performance Metric 2 (if applicable) | 3)Average Six Months Earnings* |

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| Performance Metric 3 (if applicable) | <p>4) Employment and Credential Rate*</p> <p>*The performance metrics are measured using Unemployment Insurance Wage Data. Department of Labor (DOL)–mandated performance outcome measures for participants served through WIA activities are reported on a quarterly and annual basis. Outcomes for each measure are calculated for a four-quarter period and reporting periods are staggered depending upon the data that is required for outcome calculation. Those four-quarter reporting periods advance one quarte</p> |
| Program/Grant Administration | The Workforce Investment Act (WIA) Adult program increases the employment, retention and earnings of unemployed and employed adults registered under the program. Under the Recovery Act, local areas are required to give low-income persons and public assistance recipient's priority of service in the Adult program. Funds are distributed by formula to states, and then 85% is formula-allocated to local workforce areas, which operate One-Stop Career Centers that provide comprehensive services to workers and employers. |
| Sub-grantee Application Deadline | Deadlines for sub-grantee applications are not applicable as funds are formula driven to the local workforce areas. Each local may establish deadlines for funding activities based upon specifications determined by their respective local Workforce In |
| Sub-grantee Selection Criteria | <p>Each of the three Local Workforce Investment Areas is governed by a local WIB that establishes policies and selection criteria within the framework of federal WIA regulations. State level funding for Incumbent Worker Adult programs is administered on a "first-come, first served" basis as funds are available.</p> <p>The WIA State level is currently engaged in agreements with the Jefferson County Commission and Mobile Works, Inc to conduct workforce programs within their areas. Other agreements include the Alabama Workforce Investment Area for career center services and other workforce programs, the Department of Postsecondary Education for ITA payment services. Ten contracts with private sector companies to provide incumbent workers with skills-up-grade are funded with the 15% Governor's setaside funds.</p> |
| Number of sub-grantees / sub-recipients | The Alabama Workforce Investment Area completed contract negotiations with twenty-two providers of "stand-alone" projects. Most of the projects began training activities on October 1, 2009. Six providers will begin training on November 1, 2009. |
| Other Information | Regarding Performance Metrics - the Workforce Development Division of ADECA is required to submit monthly reports to the U.S. Department of Labor (USDOL). The USDOL, in turn, submits these reports to the Office of Management and Budget (OMB). |
| Agency Information Verified by | Melody Koorangi |
| Phone | 334.242.5175 |
| *Amount Awarded: The total amount of ARRA funds that an agency/institution is expecting to receive over the life of the grant/program. | |
| **Amount Received: The amount of Recovery Act funds received through draw-down, reimbursement or invoice. | |
| ***Amount Expended: The total amount of ARRA funds spent on ARRA projects to date. This could include amounts that have been reimbursed to a sub-recipient. | |

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| <i>Internal Section 1512 ARRA Reporting Form</i> | |
|---|---|
| 1) If your agency serves as a prime recipient, has your agency registered in the Central Contractor Registration (CCR) database and further acquired a D-U-N-S number? Registration with www.FederalReporting.gov will require this information. | Yes |
| D-U-N-S Number | 062620604 |
| 2) Has your agency registered on www.FederalReporting.gov ? | Yes |
| 3) Which format will your agency/institution use to submit reports to www.FederalReporting.gov ? | Excel spreadsheet available for download from the website |
| Format Comments | |
| 4) Who will be your agency's reporting official designated to enter information to www.FederalReporting.gov ? | Tammy Rolling (Financial) Melody Koorangi (Program) Kelley Black (Program Back-up) |
| If you have multiple designated officials, how will you eliminate multiple reporting for the same Grant/Program? | See above. |
| 5) Who will be your agency's data quality review official designated to review the data submitted by your agency? This designee will be required to review information submitted by delegated Sub-recipients. | Melody Koorangi & Kelley Black will cross-review reported data elements. Paula Murphy, ADECA Compliance Officer will review data quality. |
| Data Quality Review Official's Phone | Melody Koorangi 334-242-5175, Kelley Black 334-242-5380, Paula Murphy 334-242-5462 |
| 6) Who will be your agency's data corrections official responsible for making corrections to submitted information during the Data Quality Review Phase? (Data Quality Review phase for agencies will be from the 11th to the 21st day after the end of each quarter. Only errors flagged by federal agencies will be unlocked for corrections from the 22nd to the 29th day). | Melody Koorangi |
| Data Correction Official's Phone | 334-242-5175 |
| 7) How will you capture your Sub-recipient or Vendor data elements that will be reported to your agency? | Sub-recipient and Vendor data elements are captured through the contractual agreement requirements, on-line financial and participant tracking systems and supplemental reports submitted by sub-recipients monthly |

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| 8) Will any sub-grant under this Grant/Program be for an amount less than \$25,000 which would require aggregate reporting? | Yes |
| Do you have a reporting mechanism in place for aggregate reporting? | Aggregate reporting will be accomplished through existing online tracking and reporting systems utilized to report activities on all WIA programs. In addition, the three local areas and other sub-recipients will report supplemental information reports monthly. |
| More information regarding aggregate reporting | |
| 9) Have you or do you plan to delegate any reporting requirements to a Sub-recipient? | No |
| More information regarding Sub-recipient delegation | |
| 10) What agencies/institutions will serve as delegated Sub-recipients? | Reporting activities are not delegated to sub-recipients |
| What format will your delegated Sub-recipients submit reports to www.FederalReporting.gov ? | N/A |
| More information regarding delegated Sub-recipients | |
| 11) Name(s) of the delegated Sub-recipients' reporting officials | N/A |
| Phone number(s) of delegated Sub-recipients' reporting officials | N/A |
| 12) Name(s) of the delegated Sub-recipients' data quality review officials | N/A |
| Phone number(s) of the delegated Sub-recipients' data quality review officials | N/A |
| 13) Have your agency's delegated Sub-recipients registered at www.FederalReporting.gov ? | N/A |
| 14) After corrected information is posted to www.FederalReporting.gov by the federal agency, how will your agency ensure the timely update of its own recovery page? | The Communications & Information Division (CID) of the Alabama Department of Economic and Community Affairs (ADECA) will be responsible for updating the ADECA recovery webpage. |